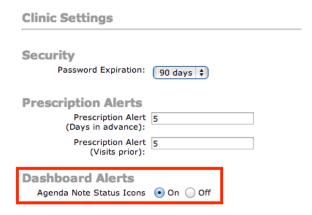# Agenda Note Status Icons

Clinics that have the WebPT Scheduler can now integrate note statuses with the Dashboard Agenda.

## Status Icons

To unlock this feature, clinic administrators must enable Dashboard Alerts within the Clinic Settings page. Simply click on your clinic name in the upper-right corner of WebPT and select "On" under the Dashboard Alerts section, as shown below. This will make the alerts available to all clinic users.

**Clinic Settings**

**Security**
Password Expiration: 90 days

**Prescription Alerts**
Prescription Alert (Days in advance): 5
Prescription Alert (Visits prior): 5

**Dashboard Alerts**
Agenda Note Status Icons  ● On  ○ Off

### Green Icon
This icon indicates that the note for this patient case is complete.

### Yellow Icon
This icon indicates that the note for that patient case is incomplete because the therapist either is currently working on the note or has saved it as a draft.

### Red Icon
This icon indicates that the therapist has not started a note for this patient case.

### Birthday icon
This icon indicates that today is the patient's birthday. This icon always appears to the right of the note status (green, yellow, or red) icon.

| Agenda For: Tuesday, March 4, 2014 | | | | | Print Today |
|---|---|---|---|---|---|
| **Time** | **Appointment** | **Copay** | **Insurance** | **Phone** | **Therapist** |
| 9:00 am | Blaney, Dave - 06/06/1945 - (Default) | $20.00 | Medicare | (212) 555-5555 | SB |
| 10:00 am | DeGeneres, Ellen - 02/03/1979 - (Default) | $75.00 | Medicare | (989) 123-2122 | SB |
| 11:00 am | Jannenga, Heidi - 03/04/1990 - (Default) | $10.00 | HMO | (313) 345-0000 | SB |
| 12:00 pm | Lunch Hour | | | | SB |
| 1:00 pm | Waltrip, Michael - 02/03/1985 - (Default) | $55.00 | Self Pay | (480) 555-5555 | SB |